



# CAREER OPPORTUNITY

Position: **Reservationist**

Date:

Hastings Racecourse and Casino has been capturing the imagination of Vancouverites and visitors alike since 1889. Each April through October, we are Vancouver's exclusive source for live thoroughbred horseracing. We offer over 600 of the newest slot machines on our Casino Floor - complete with a spectacular entertainment lounge - as well as food and

beverage options ranging from casual to fine dining. Get your career racing with Hastings Racecourse and Casino today and find out why we're "Bred for Excitement" since 1889.

Hastings Racecourse & Casino is currently seeking qualified individuals for the position of **Reservationist** to join our F&B department. This is a seasonal hourly part-time position starting in April; successful applicants must be available to work on live race days (Friday through Sunday) and all holidays.

**Position Summary:** Under the general supervision of Food & Beverage Management, this position is responsible for taking reservations (by phone and/or in person) and monitoring the reservations lists for the Silks Restaurant. Other duties include, but are not limited to: greet guests upon arrival and direct to assigned tables, answer questions and provide information/assistance to patrons and staff regarding the restaurant and facility, perform related clerical duties, and other duties as assigned.

Successful candidates will demonstrate the following qualifications:

- Minimum high school diploma or equivalent
- Must successfully pass a criminal and credit record check by the Gaming and Policy Enforcement Branch (GPEB)
- Must have Serving It Right certification
- Hosting experience in fine dining preferred
- Superior communication and customer service skills, including good oral and written English
- Very good phone manner, discretion, and ability to maintain confidentiality
- Good computer skills (knowledge of MS Office an asset)
- Ability to multi-task and maintain accuracy in a fast-paced environment with minimal supervision
- A passion for providing Great Experiences and Memories to our internal and external guests in the continual quest of achieving service excellence

**Apply Online:** [www.hastingsracecourse.com](http://www.hastingsracecourse.com)

**Hastings HR Fax:** 604.216.5211

**Email:** [jobs@hastingsracecourse.com](mailto:jobs@hastingsracecourse.com)

**Pay Rate:** \$14.06 per hour

