



# CAREER OPPORTUNITY

## Terminal Operator

Position:

Date:

March 2, 2017

Hastings Racecourse has been capturing the imagination of Vancouverites and visitors alike since 1889. Each April through October, we are Vancouver's exclusive source for live thoroughbred horseracing. We offer over 600 of the newest slot machines on our Casino Floor - complete with a spectacular entertainment lounge - as well as food and

beverage options ranging from casual to fine dining. Get your career racing with Hastings Racecourse today and find out why we're "Bred for Excitement" since 1889.

Hastings Racecourse is currently seeking qualified individuals for the position of **Terminal Operator** in our Pari-Mutuels department. This is a part-time position which varies as scheduling pertains to live racing and/or simulcasting.

**Position Summary:** Under the general supervision of the Pari-Mutuels Manager, the Terminal Operator is responsible for selling and cashing pari-mutuel tickets for guests during live racing.

### **Duties and responsibilities for our Terminal Operator include:**

- Ability to operate assigned Autotote Terminal to accurately sell and cash pari-mutuel tickets for guests
- Adhere to terminal operator procedures for cash handling and control, which includes but is not limited to, initial draws (float), cash returns (skims), final cash returns and/or shortages
- Report records and balances of daily cash transactions
- Gather necessary information, such as "scratches," pertaining to assigned race cards
- Provide information and/or assistance to guests regarding horse racing or any events/services offered by Hastings Racecourse
- Acquire and maintain a strong knowledge of all departmental policies and procedures
- Participate in a professional, constructive and supportive environment for all employees
- Comply and ensure employees comply with all requirements of the Corporate Ethics & Conduct Manual and with all other corporate policies communicated to the employee through the Human Resources Policy Manual and its periodic updates
- Familiarize him or herself with the business process documentation and internal control objectives related to this position, and how this job description aligns with specific internal control activities
- Must adhere to all HEI, BCLC and HR policies as they relate to functions of the position
- Must adhere to Casino Standards Policies and Procedures (CSPP) as required by the British Columbia Lottery Corporation
- Candidates must be available to work flexible hours
- Any other duties as assigned or directed

### **Successful candidates will demonstrate the following qualifications:**

- High school diploma or equivalent
- Must successfully pass a criminal and credit record check by the Gaming and Policy Enforcement Branch (GPEB)
- Must have Serving It Right certification
- Experience working with high cash volumes is preferred

- A commitment to continually increase your knowledge of horse racing, betting and events/services in order to offer exceptional experiences to our guests
- Ability to work well in a team environment with strong communication skills
- Ready and willing to work a flexible schedule based on business needs
- Must present a professional appearance and be able to work in a loud, stimulating environment
- A passion for providing Great Experiences and Memories to our internal and external guests in the continual quest of achieving service excellence

**Apply Online: [www.hastingsracecourse.com/careers](http://www.hastingsracecourse.com/careers)**

**Hastings HR Fax: 604.216.5211**

**Email: [jobs@hastingsracecourse.com](mailto:jobs@hastingsracecourse.com)**

**Pay Rate: \$20.79 per hour**



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